

**Minutes of a Meeting of the STEM AC Foundation Board of Directors
September 29, 2017**

A duly called and noticed meeting of the Board of Directors of STEM AC Foundation Board of Directors was held on September 29, 2017 in Boise, Idaho. The meeting was called to order at 8:46 a.m. at the STEM Action Center Conference Room, which is located at 802 W. Bannock Street, Boise Idaho 83702.

Maureen O'Toole, founder of the STEM AC Foundation, chaired the meeting. Director in attendance was Angela Hemingway. Directors Dr. David Hill and Laurie Anderson attended by telephone.

1. Additions to the Agenda (if any): Identification of a Board Secretary.
2. Approval of Previous Meeting Minutes: NA
3. Action Items (if any):
 - a) Shall the organization approve the proposed Foundation bylaws? David moved to call the action to a roll call vote. David Hill voted "Aye." Angela Hemingway voted "Aye". Laurie Anderson voted "Aye." The bylaws were approved.
 - b) Shall the organization approve the Conflict of Interest policy? David Hill called for a move to approve the Conflict of Interest policy. Laurie Anderson seconded the motion. All three Board members voted to approve the Conflict of Interest policy. The Conflict of Interest policy was approved.
 - c) Identify the date and time of the next meeting. A decision was made to hold a meeting within the next three weeks in order to approve a banking institution, along with other Board actions, with a request to identify an opportunity which allowed a face to face meeting. Maureen will query Board members as to available dates and times and schedule a face to face meeting before the end of October 2017.
 - d) Identification of a Board Secretary. Laurie Anderson was nominated as the Board Secretary and accepted the nomination.
4. Reports: NA.
5. Board Training: NA
6. Generative Discussion:
7. Additions to Agenda: Identification of a Board Secretary.
8. Feedback and Discussion:
9. Adjournment: The meeting was adjourned at 8:54 a.m.

There being no further business to come before the meeting, it was unanimously adjourned at 8:54 a.m.

Laurie Anderson, Secretary