



Meeting of the Board of Directors

September 19, 2019

Location: STEM Action Center Conference Room

802 W Bannock, Suite 900, Boise, ID 83702

11:00pm – 12:00pm

Call-in Information: 1-877-820-7831 Passcode: 616175

Molly Prickett
David Hill
Nick Aldinger
Laurie Anderson
Joanna Madden
Kaitlin Maguire

1. Meeting Called to Order at 11:00am by Dave Hill.
2. New Board Members Nick Aldinger and Molly Prickett were welcomed. Dave Hill provided background on the Center, the role of private industry working together with the center and of the importance of the foundation to the success of the Center.
3. There were no additions to the agenda.
4. There was a motion made to approve the minutes by Laurie, seconded by Nick. The motion passed unanimously.
5. Action Items –
 - a. Previous meeting(s) Action Items Progress Check
 - One-page summary of what the funding raised was used for to inform donors.
 - Committee charter review and approval was completed.
 - Director job description review and approval: this document to be sent to all board members for review in advance of the next board meeting. Board members shall review the job description and send comments to approve for the next board meeting.
 - Board Binder: An update Molly's phone information and redistribute contact information to all board members for binder update.
 - New Board Member Onboarding: Nick still needs an onboarding session to follow this meeting.
 - b. New Action Items



- Select a Treasurer: the Treasurer would support the 990 completion and sign off on the completed form and overseeing the production of financial reports, also supporting a 3rd party audit.

Laurie nominated Nick for Board Treasurer, Molly seconded the motion. All were in favor and the motion passed.

- Form 990 Due Dates and Support Plan was reported on by Kaitlin: due November 15, 2019.
 - There was discussion around the 2020 audit and how the treasurer can begin supporting the filing.
6. A Finance report was given by Kaitlin to review new funds received. Dave suggested the future use of an acknowledgement form for funds received and provided to STEM AC. This will be pursued and reported back on by Kaitlin at the next board meeting.
 7. Board Training: a session on Board Ambassadorship was provided by Joanna with follow-up discussion by all board members.
 8. Generative Discussion: Board Support
 - Fundraising: there was discussion about identifying potential partners for the following regions:
 - Northern Idaho
 - Eastern Idaho
 - The Sponsorship Menu was reviewed and need discussed with new board members.
 9. The next board meeting will be on November 14, 2019 at 11:00 AM.
 10. The meeting was adjourned at 12:28pm.