



Meeting of the Board of Directors

September 19, 2019

Location: STEM Action Center Conference Room

802 W Bannock, Suite 900, Boise, ID 83702

11:00pm – 12:00pm

Call-in Information: 1-877-820-7831 Passcode: 616175

1. Meeting Called to Order – Chair
2. Welcome New Board Members
3. Additions to Agenda – Chair Requests
4. Approval of Minutes from Last Board Meeting (meetings were reviewed by Board Secretary within 5 working days of last Board Meeting) – Chair
5. Action Items –
  - a. Previous meeting(s) Action Items Progress Check
    - One-page summary of what the funding raised was used for (inform donors)  
Committee charter review and approval
    - Director job description review and approval
    - New Board Member Onboarding
  - b. New Action Items
    - Select a Treasurer
    - Form 990 Due Dates and Support Plan (Kaitlin)
6. Committee Reports provided by a Board member who serves the respective committee:
  - a. Finance: New Funds Received (Kaitlin)
7. Board Training: Board Ambassadorship
8. Generative Discussion: Board Support
  - Fundraising:
    - Identifying potential partners, especially in eastern and northern regions
    - Sponsorship Menu Review
  - Open Topic
9. Set Next Meeting Date and Time or if a schedule of meeting dates and times already exists, remind members of next scheduled meeting.
10. Adjourn (state out loud time of adjournment)