Meeting of the Board of Directors

July 17, 2019
Location: STEM Action Center Conference Room
802 W Bannock, Suite 900, Boise, ID 83702
11:00pm – 12:00pm
Call-in Information: 1-877-820-7831 Passcode: 616175

1. Meeting Called to Order - Chair

2. Additions to Agenda – Chair Requests

3. Approval of Minutes from Last Board Meeting (meetings were reviewed by Board Secretary within 5 working days of last Board Meeting) – Chair

4. Action Items –
   a. Previous meeting(s) Action Items Progress Check
      • One-page summary of what the funding raised was used for (inform donors)
      • Board outreach e-mail (completed, provided to BOD)
      • Steps for bringing board members on outlined, reviewed and agreed upon (completed, provided to BOD for review and approval)
   b. New Action Items
      • Committee charter review and approval
      • Director job description review and approval
      • Board member onboarding materials review

5. Committee Reports provided by a Board member who serves the respective committee:
   a. Finance: End of Year Report (Kaitlin)
   b. Resource Development:
   c. Board Development Update: Potential candidates, recommendations, nominations

6. Board Training:
   a. New board member onboarding process
   b. Select an area of interest for September meeting (Ambassadorship, Financial Oversight, Self-Assessment, other ideas).

7. Generative Discussion: Board Support
   o Fundraising:
     o Identifying potential partners, especially in eastern and northern regions
Sponsorship Menu Review
Open Topic

8. Set Next Meeting Date and Time or if a schedule of meeting dates and times already exists, remind members of next scheduled meeting.

9. Adjourn (state out loud time of adjournment)