



Board of Directors Meeting Notes  
March 29, 2022 11:00am – 12:30pm  
Location: Zoom (included in meeting invitation)

In Attendance:

Dodd Snodgrass  
Hayley Rambur  
Laurie Anderson  
Joanna Madden  
Kaitlin Maguire  
Marney Ellis  
Dave Hill  
Elizabeth Schneider  
Angela Hemmingway (11:16)

The meeting was called to order by Laurie Anderson at 11:02am. Laurie and the board welcomed and provided introductions for new board member Dodd Snodgrass.

Dave Hill Moved to Approve the January meeting minutes. The motion was seconded by Nick and the motion was unanimously approved.

The Treasurer's report was provided by Nick in Molly's absence for this meeting.

- a. Actual vs. Budget overview was provided.  
**Action: Side by side graph showing FY21 vs FY22 for P3 income and expenses**
- b. 990 Update - Millington & Co. (CPA firm) are on track to complete the 990 filing by mid-May. However, the Foundation may have to approve the 990 documents for filing via email next month.
- c. FY23 Budget Planning is taking place in April.  
**- Kaitlin, Laurie, Joanna, Nick, Marney, and Angela would like to be part of the annual budget planning meeting**

4. Current Business and Foundation Updates

- a. Murdock Trust Site Visit Report was provided by Kaitlin and Laurie. The site visit was very successful. The only feedback was our growth was happening very fast. Great team effort and looking forward to a very long-term relationship with the Murdock Trust.
- b. Grants Update & Recent Awards update provided by Marney and Elizabeth
- c. Donor Development update provided by Joanna
  - Idaho Gives is May 2nd through 6th, please look for additional details from Joanna on how Board members can provide support
  - Program Needs: 8 judges next week for IDX in Pocatello

5. Committee Updates –

- a. Development Committee updated provided by Laurie. Northern Idaho BOD Member Recruitment next.
- b. Outreach Committee updated provided by Kaitlin. Donor profile reporting and donor segmentation work is underway to improve outreach.



6. Annual Meeting Discussion was led by Laurie. Board members gave input on what should be included in this year's Annual meeting, including:

- FY23 Budget Review & Approval
- Review Goals on Outreach Committee, Other Committees, Funding, and board meetings
- Conflict of Interest Form
- Board meeting elections

7. STEM AC Budget Update was provided by Kaitlin. The FY23 budget was approved and signed by the Governor.

8. Upcoming STEM AC Events was reviewed by the board.

- Ecosystem Convening will be in-person in Lewiston in late April
- i-STEM is coming up in 5 locations throughout the State. More information about dates/locations will be forthcoming

The board decided on May 18<sup>th</sup> at 11am as the next board meeting and Annual Meeting date.

The meeting Adjourned at 12:16pm