



Meeting of the Board of Directors

January 31, 2019

Location: STEM Action Center Conference Room

802 W Bannock, Suite 900, Boise, ID 83702

3:00pm – 4:00pm

Call-in Information: 1-877-820-7831 Passcode: 616175

1. Meeting Called to Order - Chair
2. Additions to Agenda – Chair Requests
3. Approval of Minutes from Last Board Meeting (meetings were reviewed by Board Secretary within 5 working days of last Board Meeting) - Chair
4. Action Items
 - a. Items for approval?
5. Committee Reports provided by a Board member who serves the respective committee:
 - a. Finance: New Funds Received (Kaitlin) and INL Agreement in Development (Angela)
 - b. Resource Development: Salesforce for Non-Profits implemented and now supporting fundraising for the foundation. Reporting refinements in progress.
 - c. Board Development Update:
 - i. Todd Grande has left the board. Assistance with filling this seat from the board and STEM AC committee discussion.
 - d. Executive Committee: Treasurer role discussion moving forward until a new board member can be onboarded.
 - e. Programs Committee: open for discussion
6. Board Training:
 - a. New board member onboarding process
 - b. Annual Conflicts of Interest on file
 - c. Document retention and destruction policy approval
7. Generative Discussion: Board Support
 - o Fundraising: identifying potential partners, especially in eastern and northern regions
 - o Identifying potential Board and/or committee members



8. Set Next Meeting Date and Time or if a schedule of meeting dates and times already exists, remind members of next scheduled meeting.
9. Adjourn (state out loud time of adjournment)