



Meeting of the Board of Directors on January 17, 2020

Location: STEM Action Center Conference Room, 802 W Bannock, Suite 900, Boise, ID 83702

In Attendance:

Laurie Anderson

Dave Hill

Nick Aldinger

Molly Prickett (by Phone)

Angela Hemingway

Kaitlin Maguire

Sondra Chadd

Joanna Madden

The meeting was called to order at 11:00am

There were no additions to the agenda.

Laurie Anderson moved to approve the minutes. Nick Aldinger seconded the motion and the motion passed unanimously.

It was decided that the May 2020 meeting will be the annual meeting. The March meeting will determine agenda items for the annual meeting and serve as the opportunity to prepare for officer elections. The call for nominations will occur in March.

- Action Item: Research is needed in advance of the March meeting to determine how we will nominate executive board members. Recruitment of board members will also be discussed with further discussion on potential candidates to approach.

Finance: New funds received information was provided by Sondra. A review of the current 990 draft was conducted and discussion on the process for board approval was proposed. Dave proposed delegating the approval of the 990 to the executive director for filing. A review of the proposed budget, actuals and accounting processes was led by Nick. There was discussion on how to best track the expenses and income: potentially with Quickbooks.

- Action Item: Dave proposed a that Angela review the budget and set budget goal for the Foundation.

Laurie Anderson moved that we delegate the authority to ratify the form 990 to the executive director. Nick Aldinger seconded the motion. The motion was unanimously approved.

A discussion on current fundraising efforts and in-kind needs was led by Joanna. The upcoming P3 Conversion Campaign was discussed and ideas were exchanged on how to make that successful without negatively impacting the organizations that are close to those P3 funders, the approach, and how board members can get involved. Kaitlin reported on grant proposals submitted and in progress. ISEF, i-STEM and Externship programs are the current fundraising and outreach priorities.

- Action Item: Joanna will provide the P3 list to the board. Materials in progress.



A review of upcoming STEM AC Events and support needed was provided.

- Action Item: Joanna will provide the volunteer link on ISEF at ISU. Call for Volunteer Support to all board members to go out for volunteer recruitment.

The March meeting and Annual Meeting dates were set.

March 19, 2020 11:00 a.m.

May 19, 2020 11:00a.m. – 1:00p.m.

The meeting was adjourned at 12:04p.m.