



IDAHO STEM ACTION CENTER

EXTERNSHIP PROGRAM

Interview Guide for Externs:

Below are questions you may find helpful to discuss during interviews. We encourage you to print these lists and annotate them before each interview to ensure nothing is forgotten.

Host organization: _____

Interviewer's name: _____

Interviewer's title: _____

- Introduce yourself:
 - Name
 - Where do you teach?
 - What subject(s) do you teach?
- Ask about the project the host has created.
 - What skills do you have that directly correlate, what skills are you looking forward to developing further?
 - How does the success of this project benefit the future of the organization, and you as an educator?
 - How would you describe a successful host & externship relationship?
- Logistics: Externs, let organizations know of any vacations you plan to take or special requirements you may have:
 - For example, if needed, will you be able to travel for the Externship?
 - In what format will the majority of the work be conducted: in-person, hybrid, or remotely?
 - Are there dates you will be traveling and unavailable?
- In an ideal world, how would you like this partnership to continue after the summer is over?
 - Is the host site interested in visiting your classroom or facilitating a field trip if possible?