



August Board Meeting Minutes

August 20, 2025

1:30 p.m. – 3:00 p.m.

**Workforce Development Council
Conference Room
514 W. Jefferson St., Room 136
Boise, Idaho 83702**

Board Members Present: Jenn Jackson, Ed Atienza, ~~Steve Christensen~~, Jani Revier, Allison Duman, Erin Simms, Jake Reynolds, Bryan Klein

Staff Present: Dee Mooney, Denise Hill, Sherawn Reberry, Francine McGrew, Katie Bosch-Wilson, Wendi Secrist

Guests: Alayna Utt

****Action Required***

Welcome

Dee Mooney

- Call to Order 1:34 PM
- Roll Call
- Introductions & New Member, Bryan Klein, In Time Tech
- Agenda Review

Board Business

Dee Mooney

- Organization and Election of Officers
 - Current Chair, Jennifer Jackson
 - Current Vice Chair, Ed Atienza stepping down

Motion by Ms. Revier to elect Ms. Jackson to the Chair position of the STEM Action Center Board. Second by Mr. Atienza. Motion carried.

Motion by Ms. Jackson to elect Ms. Duman to the Vice Chair position for the STEM Action Center Board. Second by Ms. Simms. Motion carried.

- ****Approve Meeting Minutes May 21, 2025***

Jenn Jackson, Chair

Motion by Mr. Atienza to approve the May 21, 2025 STEM AC Board Meeting Minutes as written. Second by Ms. Duman. Motion carried.

For members of the public:

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- Fiscal Review – Fiscal Year 2025 Budget Year Review
 - General Fund

Dee Mooney/Francine McGrew

STEM AC GENERAL FUND					
State Expenditure Category	Budget	Actual	Under/(Over)	Actual %	
Salary & Benefits	\$ 862,600	\$ 782,375	\$ 80,225	91%	
Personnel	\$ 862,600	\$ 782,375	\$ 80,225	91%	
Administrative Services & Supplies	\$ 3,500	\$ 3,472	\$ 28	99%	
Communication Costs	10,800	10,778	22	100%	
Computer Services & Supplies	28,000	27,912	88	100%	
Contracts, Events & Other Council Activities	1,760,775	1,760,281	494	100%	
Employee Development, Memberships & Subscriptions	12,400	12,306	94	99%	
Employee Travel Costs	38,400	38,397	3	100%	
Government Overhead & Insurance	47,300	47,283	17	100%	
Rentals & Operating Leases	121,125	118,320	2,805	98%	
Operating Budget	\$ 2,022,300	\$ 2,018,748	\$ 3,552	100%	
Grand Total	\$ 2,884,900	\$ 2,801,123	\$ 83,777	97%	

Trustee and Benefits	
Spending Authority	\$ 394,300
Statewide Grants	89,123
STEM Identity Scholarship	25,000
STEM School Designation	100,000
Computer Science PD Grants	180,177
Ending Balance	\$ -

- Trustee and Benefits Definition, dollars that pass through or are awarded, services are not included
- The Hoff building lease will be terminated for FY27
- Rentals & Operating Leases include the building, copier, parking, etc.

- STEM Dedicated Fund (education)

STEM AC DEDICATED FUND CASH BALANCE	
STEM AC Cash Balance 7/1/2024	\$ 328,732
Revenue	1,432,353
Payments	1,328,276
6/30/2025	\$ 432,809
i-STEM	21,500
Externships	5,000
STEM School Designation	5,000
STEM Educators	21,000
AI-EDU	20,000
Learning Platforms	25,000
IDSEF/ISEF	11,500
Unrestricted Foundation Funds	24,601
Obligated Balance	\$ 133,601
Unobligated Balance	\$ 299,208

- Funds from donations or other agencies
- Unrestricted Foundation Funds will be returned
- Unobligated balance stays, to discuss more during next meeting regarding transferring or donating
- No scholarships come out of this
- Dee to provide source for \$1.4M

- 2026 Spend Plan

- Not much change
- No line item asks
- T&B will be very similar, categories may have changes
- Will adhere to 3% executive order

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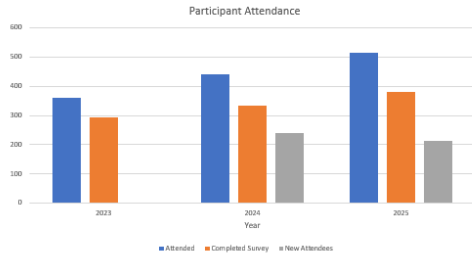


- Most coming from personnel, some from operations ecosystem about 100K
- CEC amount \$30K that went back
- \$31.3K CEC is allowed to be included
- Dedicated can be tapped if needed

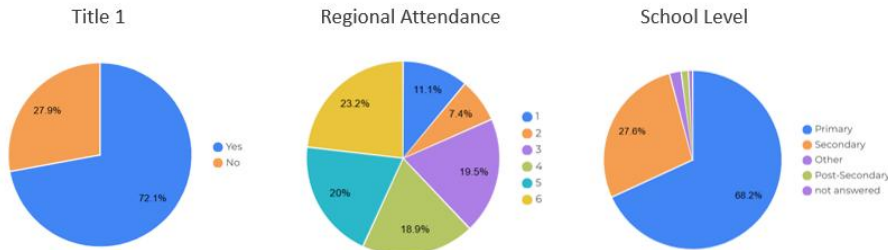
STEM AC Items

Katie Bosch-Wilson/ Alayna Utt

- iSTEM Presentation
 - Large scale professional development in all 6 regions
 - 515 participants statewide
 - 380 surveys completed (basis of report data)
 - 6 statewide sites, 38 strands offered
 - 43,104 students impacted
 - Numbers demonstrate the strength across the state
 - Year over year comparison



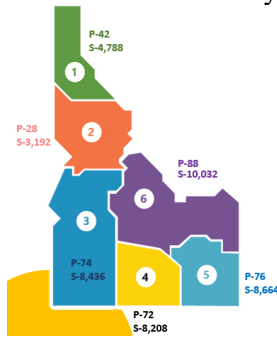
○ Demographic data



○ Terms defined

- Primary: K-5th
- Secondary: 6th – 12th
- Rural: Less than 20,000 residents
- Urban: Over 20,000 residents

○ Voice of educators key takeaways



Key Takeaway's

- **Takeaway 1:** Feedback was extremely positive and aligned with the outcomes we wanted.
- **Takeaway 2:** Student reach is very high
- **Takeaway 3:** Feedback indicates high predictability of classroom implementation, with opportunity for improvement time during strand to create a written implementation plan
- **Takeaway 4:** There are meaningful differences in the types of future topics desired for primary and secondary educators.

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- Examples of what a class set of materials is
 - Lego sets for the entire class
 - Code and go robots w/ curriculum

Discussion

- High quality and informative
- CWI has limited space
- Based on content, Alayna decides the connection to skills and programs in the state
- Want to grow in secondary? What is preventing it...have grown by 150 in the space by reaching out to them and asking what they need
- Trying to offer a more professional development experience
- Could build new experience for new educators
- Are you tracking the regions and are they attending in their regions? Yes, some don't have budget for travel, we cover travel and will tighten budget going forward
- Are we tracking use from repeat attendance
 - This year we will be asking that in the follow up question, fall follow up survey coming
- 70% of attendees are experienced versus new
- Slides to be sent out to board members

STEM AC & WDC Integration

Dee/Sherawn Reberry

- 3 divisions
 - Education & Careers
 - Bringing innovative formal and informal education resources to equip students with the skills and knowledge needed to access postsecondary pathways and thrive in tomorrow's careers.
 - Workforce Engagement
 - Bridging the gap between talent and opportunity by building mutually beneficial partnerships with employers ensuring they have the workforce they need to succeed.
 - Strategy & Operations
 - Focused on the big picture strategy, efficient financials and operations, grants and using data-driven insights that address the future of work for the state of Idaho
 - Missions and visions very similar
 - Building the pipeline
 - Must go through the legislative process, currently having conversations
 - Have a draft of the legislation
 - Budget for FY27 submitted in 7 days
 - Have a legislator who wants to be the sponsor of the legislative change request
 - Overall feedback has been good
 - Being thorough in responding to questions getting positive feedback
 - Will present to JFAC in November
 - Ahead of the game with the 3% executive order for efficiencies
 - Contract for EcosySTEM transferred to University of Idaho
- Future Governance of STEM AC Advisory Board
 - Will become part of the Outreach Committee
 - Start July 2026
- STEM Action Foundation Update
 - Gave them authority for bylaws – completed
 - Can contribute to any group
 - STEM ACTION FOUNDATION new name

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- STEM School Designation
 - State board working on repealing program
 - Use good learnings for new program
- Sawtooth Educators Award, asking for volunteers
 - 23 applicants
 - If interested in volunteering, please contact Katie Bosch-Wilson

Public Comments

Next meeting Nov. 19th

Next meeting topics

U of I

Legislative session

Externships

Motion by Mr. Atienza to adjourn. Second by Mr. Klein. Motion carried.

Meeting adjourned at 3:02 PM

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