



## Idaho STEM Action Center

### Idaho STEM Ecosystem Hub Coordinator

#### Contractor

**Position(s):** Idaho STEM Ecosystem Hub Coordinator (3 positions available)

**Reports To:** Idaho STEM Action Center Executive Director

**Hours:** Up to 40 hours per week

**Date:** August 2022 – June 2022, potential for renewal

#### **The Professional Opportunity**

The STEM Action Center (STEM AC) works with education, government, and business partners to catalyze innovation in the state's K-Career education system and increase teacher preparedness and student learning. The goal is to dramatically raise the number of Idaho students prepared for and graduating from STEM degree programs ready to pursue STEM careers. As part of this work STEM AC serves as the backbone organization of the Idaho STEM Ecosystem (EcosySTEM), a network of STEM education and workforce development stakeholders working collectively to serve Idaho students. The burgeoning EcosySTEM comprises three regional hubs that focus on local needs, communication, and solutions. STEM AC seeks three regional hub coordinators to implement the strategic goals and objectives of the hubs and EcosySTEM. The hub coordinator will work with the Regional Hub Board (Board) to fulfill the Board's governance function and give direction and leadership toward the achievement of the Hub and Ecosystem's philosophy, mission, strategy, and annual goals and objectives. Coordinator will support the hubs with program administration, financial management, community/public relations and outreach, board support, and administrative support. Coordinators will live in the geographic region represented by the hub. Coordinators will report directly to and regularly to STEM AC. Contractual agreement will end June 30, 2022 with potential renewal.

Hubs are delineated by education regions (<https://boardofed.idaho.gov/resources/map-of-education-regions-in-idaho/>):

Northern Idaho (Education Regions 1 and 2)

Eastern and Southeastern Idaho (Education Regions 4, 5, 6)

Southwestern Idaho (Education Region 3)



## **THE OPPORTUNITY**

Idaho seeks to create a 21st-century knowledge-based economy, and Idaho's education and business communities recognize that the State needs to invest in STEM education and workforce development to achieve and maintain a leading role in the regional and national economy. Idaho students need the ability to create, design, innovate, and think critically to solve complex challenges. Regardless of their academic and career pathway, they need a level of knowledge in STEM skills, including computer science, to succeed in any career choice.

STEM AC works to create a comprehensive state level network of partners that work collaboratively to coordinate STEM activities across the state. The EcosySTEM, consisting of partners in K-12 and higher education, industry, government, community, and cultural centers, work together to create a vision for an Idaho STEM Initiative. This increased collaboration and coordination effectively leverages resources and improves the effectiveness of STEM efforts for all partners.

## **Required Qualifications**

- Experience overseeing multi-faceted projects involving all levels of education
- Understanding of regional STEM initiatives, related programs and/or understanding of developments and trends in the field of STEM education and workforce development
- Experience working collaboratively with multiple partners to meet program goals
- Experience monitoring budgets and tracking expenditures and income
- Excellent analytical, organizational, and management skills
- Strong leadership skills, ability to prioritize, delegate tasks, and make sound decisions quickly
- Excellent interpersonal skills, including strong verbal and written communication skills
- Ability to work collaboratively as a team player in a fast-paced work environment, prioritize workload, be flexible, and multi-task effectively

## **Preferred Qualifications**

- Experience with the EcosySTEM
- Experience collecting data and maintain databases
- Ability to work as a member of a multi-disciplinary team
- Ability to travel regionally and statewide, as needed

**Salary dependent on experience: \$30 – \$35/hr.**

**Travel costs reimbursable.**

**Email cover letter with salary requirements and resume with three references by August 6, 2021 to:  
Cory Compton**

**Email: [admin@stem.idaho.gov](mailto:admin@stem.idaho.gov)**